

## Blaine High School English Department

### Academic Honesty Policy

The MN State Standards require that all students “**integrate information** into [a] text...**avoiding plagiarism** ...**and following a standard format for citation.**”

The English Department at BHS is committed to teaching students the necessary tools for achieving these academic expectations in their writing, research, discussion, and presentation. This includes learning targets such as:

I CAN recognize someone’s intellectual property.

I CAN give proper credit to original sources.

I CAN correctly embed and cite sources.

The English Department is further committed to providing interventions and consequences for students who cheat or plagiarize on their work.

#### DEFINITIONS

**Cheating:** “to break a rule or law usually to gain an advantage at something” Merriam-Webster Dictionary

**Collusion:** “secret agreement or cooperation especially for an illegal or deceitful purpose” Merriam-Webster Dictionary

**Plagiarize:** “to steal and pass off (the ideas or words of another) as one's own : use (another's production) without crediting the source” Merriam-Webster Dictionary

**Academic Dishonesty:** To cheat or plagiarize an assignment or assessment, either on your own or in collusion with others, to gain credit or help someone receive credit –BHS English Dept.

#### \*CLASSIFICATIONS OF ACADEMIC DISHONESTY

As a guiding principle, academic dishonesty includes, but is not limited to, cheating on schools assessments (formative or summative), plagiarism or collusion. *Additional classifications may be added at any point.*

1. Copying homework, assignments, assessments, etc. or allowing someone to copy your work on these.
2. Letting your project partner do all the work and just putting your name on the final project.
3. Sharing test questions and/or answers what is on a test with other students either verbally or electronically (i.e. text messages, IPODS, earphones, calculators with memory systems, PDAs, Bluetooth technology.)
4. Looking on another’s test/quiz or allowing another to copy a test/quiz.
5. Submitting another’s work as your own with or without the other person’s knowledge. (i.e. plagiarism.)
6. Working with others on an assignment that is designed to be done individually.
7. Turning in an assignment for more than one class without permission from the instructor.

## CONSEQUENCES OF ACADEMIC DISHONESTY

*To Be Completed within a time frame given by the instructor*

### **Cheating**

Students will be required to complete a review of the Academic Honesty Policy.

Students will be required to complete the work honestly in the presence of an English teacher after school in the writing lab or in detention.

Parents will be contacted.

A referral will be made to the AP for further discussion and consequences.

A note will be placed in the student file by an administrator.

If students choose not to complete the work honestly within the given time frame, they will be given no credit on the assignment.

### **Plagiarism**

Students will be required to complete a plagiarism review tutorial in the writing lab or with an English teacher.

Students will be required to complete the work honestly in the presence of a teacher after school in the writing lab or in detention.

Parents will be contacted.

A referral will be made to the AP for further discussion and consequences.

A note will be placed in the student file by an administrator.

If students choose not to complete the work honestly within the given time frame, they will be given no credit on the assignment.

### Works Cited

“cheating.” *Merriam-Webster.com*. Merriam-Webster, 2014. Web. 22 April 2014.

“collusion.” *Merriam-Webster.com*. Merriam-Webster, 2014. Web. 22 April 2014.

“plagiarize.” *Merriam-Webster.com*. Merriam-Webster, 2014. Web. 22 April 2014.

*Minnetonka High School Academic Integrity Ethics Study*. Minnetonka High School, 2014. Web. 22 April 2014.